

Part Time or Full Time Judaics and Art Educator

(Full-Time option includes a combined role as an Administrative Assistant)

ABOUT THE JCC EAST BAY

The JCC East Bay values *hachnasat orchim* (providing a welcoming home) for people of all ages and life stages. Inspired by Jewish values, culture, and tradition, we build relationships, foster learning, and offer accessible pathways to Jewish life through programs for children, teens, families, adults, and older adults. After decades of operating our suite of programs in North Berkeley, we will be opening a new home for East Bay Jewish life in the summer of 2026 in Oakland. Our new campus will offer programs and activities to spark creativity, nurture identity, and weave together diverse generations, cultures, and organizations—including voices from across global Jewry—into a living tapestry of culture, learning, and *kehilla* (community) connections. Our future flagship campus in the Rockridge neighborhood will house our administrative offices and our award-winning preschool opening in the fall of 2026, and we will retain afterschool programs in Berkeley and in several Oakland public schools.

ABOUT EDAH

Edah is an Afterschool program for children in grades TK-5, where children engage in authentic, meaningful, integrative, Jewish learning experiences, and learn to speak, understand, read, and write modern Hebrew. An emphasis on experiential education, and knowing our learners, allows us to respond to their individual interests and needs. Edah operates through the school year from Monday through Friday, and program hours are from 1:30pm - 5:30pm, excluding full Jewish holidays.

POSITION SUMMARY

The **Judaics and Art Educator** will be responsible for implementing the Edah Judaics curriculum with a group of 4th and 5th graders, and in providing art activities in support of the curriculum for children from TK through 5th grade.

Edah educators must be able to create a positive educational climate where students can learn and grow, emotionally, socially, and intellectually. The Judaics and Art Educator is a position available as either part-time or full-time. If pursued as a full-time, year-round position, it will combine teaching responsibilities with an Administrative Assistant role. Full-time, combined roles are classified as exempt positions, whereas part-time positions are classified as non-exempt.

Classroom Teaching

- Supervise children, including planning, preparation and implementation of experiential Jewish programming for children in the *Moadon K* (4th and 5th grade) classroom.
- Support 4th and 5th graders in developing leadership roles within the program.
- Work with the Director of Edah to develop and implement lesson plans, and art-projects and curriculum in line with Edah's educational goals, including Jewish and Hebrew content, in an age-appropriate way.
- Ability to lead and supervise children in a variety of activities, both structured and unstructured.
- Contribute to continual development of the Edah program and curriculum.

Classroom Safety

- Establish and maintain a well-organized, safe, and healthy environment for children.
- Maintain appropriate staff to child ratios for supervising children at all times.
- Maintain cleanliness of the classroom: wash dishes, wipe counters, put things away etc.

Student Support

- Mindful and aware of children's needs to promote growth and foster curiosity.
- Manage student behavior through building supportive classrooms, and building positive relationships. Invoking approved disciplinary action when necessary.
- Work directly with students and support all aspects of the Edah afterschool program.

(Administration, for full time, combined role)

- Work with the Edah Director and teachers to help plan and support community events.
- Update schedules to maintain appropriate staffing during teacher absences, special events etc., and communicate changes to the team.
- Liaise between school-age madrichim and classroom teachers.
- Work on communications to keep families and the community informed.
- Support teachers and madrichim in maintaining learning spaces

Learning and Development

- Be open to learning together and observing colleagues in order to strengthen your own skills and knowledge.
- Participate in ongoing professional development, staff meetings, and learning.

General

- Commitment to the mission of the JCC East Bay and commitment to teaching and learning about Jewish community, values, and traditions.
- Act as a positive and appropriate role model for children and fellow staff.
- Maintain broad awareness of the program, its schedule and calendar, and associated changes in staffing.
- Contribute to overall program development; support the goals of the JCC East Bay.
- Maintain organization and cleanliness during programming; assist in keeping all afterschool spaces organized and operational.
- Communicate with the After School administrative team when supplies are needed.
- Commitment to anti-bias education.

REQUIRED MINIMUM QUALIFICATIONS

- Background and experience in Jewish education and art education.
- Strong background in Jewish culture and learning.
- BA in Education, Arts, or a related field.
- Hebrew language fluency is preferred.
- Excellent communication and organizational skills.
- Ability to lead a classroom of children.
- Ability to work in a team.
- Ability to push/pull and lift/carry objects weighing 50 pounds.
- Ability to walk and stand for extended periods of time.
- Ability to sit on floors and chairs, and to get up and down quickly.
- Ability to bend from knees and waist to help a child.
- Ability to respond without delay to the needs of young children.
- Regular and consistent attendance and ability to be present during program hours.

The rate for this position is \$32.00 to \$40.00/hour, depending on experience and whether the role is filled as part-time or full-time. Excellent benefits including medical, dental, vision, vacation, sick pay, and holidays. This position is based in Berkeley and is not represented by the union.

The JCC East Bay is an Equal Opportunity Employer and makes employment decisions on the basis of merit. JCC East Bay policy prohibits unlawful discrimination in accordance with federal, state, and local laws. The JCC East Bay complies with the Americans with Disabilities Act and is



committed to providing reasonable accommodations for people with disabilities. If you require particular accommodations during the application and interview process, please inform us of your needs so that we can provide accordingly.

Systemic inequities in hiring have caused women, people of color, LGBTQ+ folks, and others to apply to jobs only if they meet all of the qualifications. The JCC East Bay encourages you to apply anyway, as no one ever meets 100% of the qualifications. We look forward to your application.